

# The Southern Baptist Theological Seminary

## Initial Disclosures for Certification of Veterans Benefits

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As a student at The Southern Baptist Theological Seminary or Boyce College receiving Veterans Benefits from the Department of Veterans Affairs, I commit to comply with the responsibilities and policies disclosed below.

### Student Authorization and Acknowledgments

Please read the following information and initial each item:

- I have completed one of the following applications for VA education benefits: form 22-1990, 22-1995, 22-5490, or 22-5495.
- I have provided a copy of both my application for VA education benefits and Certificate of Eligibility from the VA to the SBTS Financial Aid Office.
- I understand that in order to receive education benefits I must report my enrollment to the SBTS Financial Aid Office **each term** by submitting the *SBTS Veterans Certification Request Form*. If I do not submit the request form, then I will not be certified and I will not receive payment from the VA.
- I understand that I cannot receive education benefits for courses that are not required for my degree program. I verify that all of my current courses are required for my degree program or have been approved as a course substitution.
- I understand that I must report any changes in my degree program or course schedule (add, drop, withdrawal) to the SBTS Financial Aid Office immediately.**
- I understand that I must notify the SBTS Financial Aid Office if I am deployed or need to withdraw during a semester.
- I understand that the VA will hold me financially responsible for any overpayment of my education benefits resulting from changes in my enrollment.
- I understand that any incomplete grade I receive will be reported to the VA after one year, and may result in a reduced payment or debt invoice from the VA.
- I understand that my benefits will pay for only one failed attempt of any required course, as grades for previously failed courses become non-punitive, according to the SBTS academic catalog. I understand that I am financially responsible for incurred debt with the VA if I do not receive a passing grade on the second attempt of a previously failed course.
- I understand that Chapter 33 Post-9/11 GI Bill benefits include an annual cap on tuition/fees. It is my responsibility to know the annual cap and to monitor my tuition/fees accordingly, as I will be financially responsible for any tuition/fees that exceed the annual cap.
- I understand that I must verify my enrollment monthly with the VA if I am receiving Chapter 30 or Chapter 1606 benefits.
- I understand that I may contact the SBTS Financial Aid Office if I have questions regarding the above policies.
- I understand that I must contact the Department of Veterans Affairs at 1-888-442-4551 if I have questions concerning my benefit eligibility or payment amounts.
- I understand that failure to comply with any of these policies may jeopardize the receipt of my VA education benefits.

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Student Signature

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Date

Comments:

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**Please submit completed form to:**  
The Southern Baptist Theological Seminary  
Attn: Financial Aid  
2825 Lexington Road  
Louisville, KY 40280  
Phone: (502) 897-4206  
Fax: (502) 897-4031  
[financialaid@sbts.edu](mailto:financialaid@sbts.edu)