
TRANSFER CREDIT POLICY

Accreditation

Boyce College generally accepts all credits earned at institutions accredited by applicable accrediting agencies recognized by the U.S. Department of Education.

- Regional Accrediting agencies:
 - Middle States Association of Colleges and Schools, Commission on Higher Education (MSCHE)
 - New England Association of Schools and Colleges, Inc., Commission on Institutions of Higher Learning (NEASC-CIHE)
 - Northwest Commission on Colleges and Universities (NWCCU)
 - Southern Association of Colleges and Schools, Commission on Colleges (SACS-COC)
 - Western Association of Schools and Colleges, Accrediting Commission for Senior Colleges and Universities (WASC-SCUC)
 - Western Association of Schools and Colleges, Accrediting Commission for Community Colleges and Junior Colleges (WASC-ACCJC)
- Association for Biblical Higher Education (ABHE)
- [Association of Theological Schools \(ATS\)](#). Search a list of [ATS member schools](#).
- Higher Learning Commission (HLC)
- Transnational Association of Christian Colleges and Schools (TRACS)
- Credits from institutions not accredited by one of the agencies mentioned above will be considered on a case-by-case basis.

Boyce College reserves the right to deny transfer credit if the course content is found to be not in keeping with the academic integrity and/or biblical principles of the institution.

Transfer Credit Requirements

Transfer Credit must be:

- from a recognized accreditation agency (see “Accreditation” above)
- appropriate for Southern Seminary’s curriculum and academic content
- graded with a “C-” or higher

Requesting Transcript Evaluations

To request a Transcript Evaluation, the Transfer Office has implemented the following procedure to help transfer students smoothly transition to completing their studies at Southern Seminary.

Admitted Students:

1. [TES reports](#): Utilize the TES report feature to find your course equivalencies
2. [Transcript Evaluation Request Form](#): this form notifies the Transfer Credit office of your intent to transfer to Boyce College
Your Transfer Credit Report (TOC) will be sent to your student e-mail account within 2 weeks of submitting the request.
3. Meet with an [Academic Advisor](#)
You will need to bring your Pre-evaluation Report with you to your advising meeting
4. Register for your first semester at Boyce
5. **Send in all Final Official Transcripts to the [Admissions Office](#)**
6. Only after the close of registration your first semester and receipt of all final transcripts will your transfer credit will be posted to your student record and available on your transcript in my.sbts.edu

Prospective Students:

1. [TES reports](#): Utilize the TES report feature to find your course equivalencies
2. [Pre-Evaluation Request Form](#): this form notifies the Transfer Credit office of your intent to transfer to Boyce College
Your Transfer Credit Report (TOC) will be sent to your e-mail account within 2 weeks of submitting the request.
3. Complete your Application in [Apply Now](#)
4. Contact your [Admissions Counselor](#)
5. Once admitted, Meet with an [Academic Advisor](#)
You will need to bring your TOC Report with you to your advising meeting
6. Register for your first semester at Southern
7. **Send in all Final Official Transcripts to the [Admissions Office](#)**
8. Only after the close of registration your first semester and receipt of all final transcripts will your transfer credit will be posted on your student record and available on your transcript in my.sbts.edu

Transfer Credit Restrictions

Maximum Transfer Hours

- The maximum number of credits transferred for Bachelor and Associate degrees is 75% of the total hours.
 - Bachelor's degrees maximum transfer ranges from 87-90 hours based on the total credit hours required for the degree. The majority of the degrees are 129 hours with 87 hours being the maximum transfer hours allowed.
 - Associate's degrees maximum transfer is 45 credit hours.
 - Certificates do not accept transfer credit. Exceptions may be requested from the program coordinator.

- No more than 50% of the major studies hours for the Business Administration and Communications programs will be transferred (27 and 21 respectively.)

Non-Transferrable Courses

- MS105: Personal Evangelism and MS101: Introduction to Missiology will not be accepted for transfer credit. Requests for exception to this policy will be directed to the Boyce Global Studies Program Coordinator.

Non-Degree Students

- Transfer Credit is not applied to Non-Degree seeking students or Undecided students.
Once a student claims a degree, the transfer credit will be applied.

Undergraduate Degrees

- Undergraduate credit cannot transfer into Master's programs.

Final 24 hours

- Transfer Credit is not granted within the final twenty-four hours of any degree program. Prior approval from the Center for Student Success is required for transferring any work within the final twenty-four hours.