



# THE SOUTHERN BAPTIST THEOLOGICAL SEMINARY

## 2022 Bi-Weekly Payroll Schedule

To ensure that employees are paid in a timely fashion, **Supervisors need to approve TimeClock entries by 10:00 a.m. of the Monday** prior to the pay date, or the Supervisor sign-off date listed above.

<b>Supervisor Sign-Off</b>	<b>Pay Period</b>	<b>Payday</b>
January 10	12/27/21 – 1/9/22	January 14
January 24	1/10/22 – 1/23/22	January 28
February 7	1/24/22 – 2/6/22	February 11
February 21	2/7/22 – 2/20/22	February 25
March 7	2/21/22 – 3/6/22	March 11
March 21	3/7/22 – 3/20/22	March 25
April 4	3/21/22 – 4/3/22	April 8
April 18	4/4/22 – 4/17/22	April 22
May 2	4/18/22 – 5/1/22	May 6
May 16	5/2/22 – 5/15/22	May 20
May 30 (Tues May 31)	5/16/22 – 5/29/22	June 3
June 13	5/30/22 – 6/12/22	June 17
June 27	6/13/22 – 6/26/22	July 1
July 11	6/27/22 – 7/10/22	July 15
July 25	7/11/22 – 7/24/22	July 29
August 8	7/25/22 – 8/7/22	August 12
August 22	8/8/22 – 8/21/22	August 26
September 5 (Tues Sept 6)	8/22/22 – 9/4/22	September 9
September 19	9/5/22 – 9/18/22	September 23
October 3	9/19/22 – 10/2/22	October 7
October 17	10/3/22 – 10/16/22	October 21
October 31	10/17/22 – 10/30/22	November 4
November 14	10/31/22 – 11/13/22	November 18
November 28	11/14/22 – 11/27/22	December 2
December 12	11/28/22 – 12/11/22	December 16
December 26 (Tues Dec 27)	12/12/22 – 12/25/22	December 30