



Office of Career
Development

HOW TO CLAIM YOUR *HANDSHAKE* ACCOUNT IN 6 EASY STEPS

1

Log in to MySBTS at
my.sbts.edu

2

Click
Information Form
(under Student Tools)

3

Under *User Information*,
select **YES** to
share user data
with *Handshake*

wait 24-48 hours

4

Visit
sbts.edu/handshake
and click
Sign In To Your Account

5

Click
*SBTS Handshake
Log In*
and sign in using
your MySBTS
credentials

6

Complete the
questionnaire
and
**start searching
for your next role!**

Handshake

sbts.edu/handshake

