

The Southern Baptist Theological Seminary

Position Description

Position Title: Nurse Practitioner

Department: Seminary Clinic

Position Code: F0511

Date Prepared: 4/14/15

FLSA Status: Exempt Non-Exempt

Full Time: Yes No

JOB SUMMARY:

The APRN will function as a licensed independent practitioner (in partnership with our team of physicians) and will be responsible for providing primary and urgent care to our seminary/college students, staff and their respective families.

ESSENTIAL JOB FUNCTIONS:

The employee in this position will have the following essential job functions:

- Provide preventive, general and urgent care, conduct physicals, women's exams, diagnose and treat illnesses
- Chart using the clinic's electronic records program

Performs other duties as may be assigned by supervisor.

EDUCATION:

The person in this position must be a Board Certified Advanced Practice Registered Nurse with licensure in Kentucky.

EXPERIENCE:

Experience in Pediatric and Adult care is preferred.

SUPERVISION:

The person in this position will report to the Medical Director and the clinic Nurse Manager. This person will be part of a team of licensed professionals and work with the nursing staff in the clinic.

WORK ENVIRONMENT:

The person in this position will function in collaboration with the Medical Director and will work independently in providing care for patients. The APRN will be assisted by the nursing staff in the clinic office.

EQUIPMENT:

The person in this position will use the following equipment: General day-to-day assessment skills; use of ultrasound machine for non-diagnostic maternity ultrasounds preferred; use of a Doppler stethoscope; ability to use the verruca freeze system for skin care preferred; simple suturing skills preferred; ability to draw blood preferred.