



SOUTHERN SEMINARY

Parking Permit FAQs

1. Who is required to obtain a parking permit?
 - All students, faculty, and staff of SBTS and Boyce College are required to obtain a parking permit.
2. How do I obtain a parking permit?
 - Go to the Campus Police website <http://www.sbts.edu/police> and click “Obtain Parking Permit Here.”
 - Those who do not have access to a computer should visit the Campus Police Office located on the lower level of the Pavilion.
3. What is the cost of a parking permit?
 - All students will pay \$50 for a parking permit with the exception of students who are full time employees of SBTS/Boyce College.
 - Parking permit fees are being charged in order to maintain campus parking lots and roadways
4. How many permits can I receive?
 - Single commuters and dorm residents may receive 1 parking permit.
 - Married students and residents may receive 2 parking permits. **NOTE:** Married students may receive a second permit, free of charge, once the first permit has been purchased.
5. Can I obtain a refund for my parking permit?
 - Permit purchases are non-refundable.
6. How do I order a replacement permit?
 - You must come to the Campus Police Office to receive a replacement permit.
 - You will be charged \$10.
7. Who does not need a parking permit?
 - Alumni
 - Guests/visitors
 - SWI students. **NOTE:** Married couples get a second permit, free of charge.
8. Who needs a temporary parking permit?
 - Modular/J-term students
 - Parking permit holders that are driving a rental/borrowed car for more than 2 business days should get a temporary parking permit.
9. How do I obtain a temporary parking permit?
 - a. Take all of the following information with you to the Campus Police Office:
 - i. Vehicle Make, Model, Year and Color
 - ii. Vehicle License Plate Number and State
 - iii. Driver's License
 - iv. Date of Birth and Southern/Boyce ID Number
10. If I take evening classes, will I need a parking permit?
 - Yes, all students enrolled in classes must have a parking permit.